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**Erasmus+ Programme**

**Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2014-2020
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |
| --- | --- | --- |
| **Name of the institution, Erasmus code and address****(and department, where relevant)** | **Contact details****(email, phone)** | **Website****(eg. of the course catalogue)** |
| UNIVERSITY OF MARIBORSI MARIBOR01Slomškov trg 15, 2000 Maribor, SloveniaFaculty of Criminal Justice and Security Kotnikova 8, Ljubljana, Slovenia | Dr. Andrej SotlarFaculty of Criminal Justice and Security Kotnikova 8, Ljubljana, Sloveniaandrej.sotlar@fvv.uni-mb.si Tel: +386 1 300 83 32Fax: +386 1 230 26 87  | <http://www.fvv.uni-mb.si/en/international-cooperation.aspx>  |
|  UNIVERSITY OF BUCHARESTRO BUCURES09 | Alina CRISTOVICI, Head of International Relations Department & ERASMUS Coordinatoralina@unibuc.eu,Tel: (004) 021.307.73.23Raluca AMZA, ERASMUS responsible (SMS, SMP)EU Programmes OfficeRaluca.amza@unibuc.eu, Tel.: (004) 021.307.73.83 Faculty of LawErasmus ResponsibleProf. Daniela Anca Deteseanudaniela-anca.deteseanu@drept.unibuc.ro | [www.unibuc.eu](http://www.unibuc.eu) |

**B. Mobility numbers[[1]](#footnote-1) per academic year**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM****[Erasmus code of the sending institution]** | **TO****[Erasmus code of the receiving institution]** | ***Subject area code\** [ISCED]** | ***Subject area name\****  | ***Study cycle[short cycle, 1st , 2nd or 3rd]\**** | **Number of student mobility periods** |
| Student Mobility for Studies*[total number of months of the study periods or average duration\*]* | *Student Mobility for Traineeships\** |
| SI MARIBOR01 | RO BUCURES09 | 38 | Law | 1st | 3x5 (15 months)(3 students) | 0 |
| RO BUCURES09 | SI MARIBOR01 | 0421(380) | Law | 1st | 3x5 (15 months)(3 students) | 0 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FROM****[Erasmus code of the sending institution]** | **TO****[Erasmus code of the receiving institution]** | ***Subject area code\** [ISCED]** | ***Subject area name\****  | **Number of staff mobility periods** |
| Staff Mobility for Teaching*[total number of days of teaching periods or average duration \*]* | *Staff Mobility for Training\** |
| SI MARIBOR01 | RO BUCURES09 | 38 | Law | 2x5 (10 days)(2 staff) | 1x5 (5 days)(1staff) |
| RO BUCURES09 | SI MARIBOR01 | 0421(380) | Law | 2x5 (10 days)(2 staff) | 1x5 (5 days)(1staff) |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Receiving institution[Erasmus code]** | ***Optional: Subject area***  | **Languageof instruc­tion 1** | **Languageof instruc­tion 2** | **Recommended language of instruction level[[2]](#footnote-2)** |
| Student Mobility for Studies | Staff Mobility for Teaching |
| SI MARIBOR01 |  | EN |  | B1 | B2 |
| RO BUCURES09 |  | Romanian | English / French | B1 (English / French) | B2 (English / French) |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

For admission to the **University of Maribor** in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

**University of Bucharest**: The main language of instruction in the University of Bucharest is Romanian.The exchange students are tutored by professors through either English or French. Good written and oral knowledge of one of these languages is necessary, a minimum B1 level is required, but no official certificate is necessary.

UB welcomes students with disabilities, the necessary individual arrangements need to be discussed well in advance.

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution****[Erasmus code]** | **Autumn term\*****[month]** | **Spring term\*****[month]** |
| SI MARIBOR01 | July 1 – students from EUJune 1 - students from non-EU countries | December 1– students from EUNovember 1 – students from non-EU countries |
| RO BUCURES09 | 30 June | 31 October |

2. The receiving institution will send its decision within **3** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

**F. Information**

**1. Grading systems of the institutions**

The ECTS users’ guide of **University of Maribor** is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

**University of Bucharest**: <http://www.unibuc.ro/e/n/admitere/Grading_Scale0.php>

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| SI MARIBOR01 | Uroš Klineerasmus@um.siTel.: +386 2 23 55 342 | <http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx> |
| RO BUCURES09 | Raluca AMZA, ERASMUS responsible (SMS, SMP)EU Programmes OfficeRaluca.amza@unibuc.eu, Tel.: (004) 021.307.73.83 | <http://www.unibuc.ro/e/n/admitere/Passports_and_Visas.php> |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| SI MARIBOR01 | Uroš Klineerasmus@um.siTel.: +386 2 23 55 342 | <http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx> |
| RO BUCURES09 | Raluca AMZA, ERASMUS responsible (SMS, SMP)EU Programmes OfficeRaluca.amza@unibuc.eu, Tel.: (004) 021.307.73.83 | <http://www.unibuc.ro/e/n/admitere/Estimated_Annual_Costs.php> |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution [Erasmus code]** | **Contact details****(email, phone)** | **Website for information** |
| SI MARIBOR01 | Uroš Klineerasmus@um.siTel.: +386 2 23 55 342 | <http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx> |
| RO BUCURES09 | Raluca AMZA, ERASMUS responsible (SMS, SMP)EU Programmes OfficeRaluca.amza@unibuc.eu, Tel.: (004) 021.307.73.83 | <http://www.unibuc.ro/e/n/admitere/Accommodation_ERASMUS.php> |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** **[Erasmus code]** | **Name, function** | **Date** | **Signature** |
| **SI MARIBOR01** | **Prof. dr. Danijel Rebolj, Rector** |  |  |
| **RO BUCURES09** | **Prof. Dr. Mircea DUMITRU, Rector** | **19.12.2013** |  |

1. Mobility numbers can be given per sending/receiving institutions *and per education field (optional\*:* [*http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*)* [↑](#footnote-ref-1)
2. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-2)