**Erasmus+ Programme**

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

**Inter-institutional agreement 2014-2021**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

|  |  |  |
| --- | --- | --- |
| **Between** (Name of the institution and department, where relevant) | **Erasmus CODE** | **University of Maribor**  **Faculty of Criminal Justice and Security** |
| **SI MARIBOR01** |
| **Contact details** (name, email, phone) | Institutional Coordinator: Uroš Kline, [erasmus@um.si](mailto:erasmus@um.si), +386 2 23 55 342  Departmental Coordinator: Andrej Sotlar, andrej.sotlar@fvv.uni-mb.si, +38613008332 | |
| **And** (Name of the institution and department, where relevant) | **Erasmus CODE** | **Masaryk University**  **Department of Political Science** |
| **CZ BRNO05** |
| **Contact details** (name, email, phone) | Institutional Coordinator: Lucie Durcová, durcova@czs.muni.cz, +420 549 49 4144  Departmental Coordinator: Michal Pink, pink@fss.muni.cz, +420 549 49 4704 | |

**Student Mobility for Studies**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Erasmus Subject area – ISCED code** | | **Level** | | | **Country** | | **Student Mobility for Studies** | |
| **Subject area code** | **Subject area name** | **Undergraduate Bachelor** | **Post-graduate Master** | **Doctoral** | **FROM** | **TO** | **Students** | **Months** |
| 313 | Political science and civics | yes | yes | yes | CZ | SI | 3 | 15 |
| 38 | Law | yes | yes | yes | SI | CZ | 3 | 15 |

**Staff Mobility for Teaching**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Erasmus Subject area – ISCED code** | | **Country** | | **Staff Mobility for Teaching** | |
| **Subject area code** | **Subject area name** | **FROM** | **TO** | **Teachers** | **Days** |
| 313 | Political science and civics | CZ | SI | 2 | 10 |
| 38 | Law | SI | CZ | 2 | 10 |

**Staff Mobility for Training**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Erasmus Subject area – ISCED code** | | **Country** | | **Staff Mobility for Training** | |
| **Subject area code** | **Subject area name** | **FROM** | **TO** | **Staff** | **Days** |
| 313 | Political science and civics | CZ | SI | 1 | 5 |
| 38 | Law | SI | CZ | 1 | 5 |

**Language requirements**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FROM (Country)** | **TO (Country)** | **Language/s of instruction** | **Recommended language of instruction level** | |
|  | |
| **Level** | **Other\*** |
| CZ | SI | English | B1 - Intermediate | B2 for teaching staff |
| not selected | not selected |  |
| SI | CZ | English | B2 - Upper Intermediate |  |
| not selected | not selected |  |

The above stated language competence concerns requirements of the university. For daily communication it is necessary to know English or Czech.

\* Please explain if you require other level than B1/B2

**Calendar**

1. Applications/information on nominated students must reach the receiving institution by (the deadlines indicated herewith are not final and different dates might apply and can be agreed upon)

|  |  |  |  |
| --- | --- | --- | --- |
| **FROM (Country)** | **TO (Country)** | **Autumn term** | **Spring term** |
| CZ | SI | 1 July | 1 December |
| SI | CZ | 15 July | 15 November |

1. The receiving institution will send its decision within 5 weeks after the deadline.
2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
3. Termination of the agreement: the agreement can be modified or terminated unilaterally, as long as at least a one academic year notice is given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**General Information**

Although a brief overview is provided in this agreement, more detailed information is sent to the nominees in order for them to prepare their exchange.

1. Grading system of the institutions:

Is described thoroughly in our ECTS Brochures, available to the general public on the following webpage:

|  |  |  |
| --- | --- | --- |
| **FROM (Country)** | **TO (Country)** | **Link to Website resource** |
| CZ | SI | http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx |
| SI | CZ | http://is.muni.cz/ects/ |

1. Visa   
   The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |  |
| --- | --- | --- | --- |
| **FROM (Country)** | **TO (Country)** | **Contact details** | **Website for information** |
| CZ | SI | Uroš Kline, erasmus@um.si, +38622355342 | http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx |
| SI | CZ | Radka Vičarová, vicarova@czs.muni.cz, +420 549 49 7942 | http://ois.muni.cz/incoming-students-visa |

1. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Exchange students are not given insurance cover automatically, unless specified. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |  |
| --- | --- | --- | --- |
| **FROM (Country)** | **TO (Country)** | **Contact details** | **Website for information** |
| CZ | SI | Uroš Kline, erasmus@um.si, +38622355342 | http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx |
| SI | CZ | Radka Vičarová, vicarova@czs.muni.cz, +420 549 49 7942 | http://ois.muni.cz/incoming-students-insurance |

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

|  |  |  |  |
| --- | --- | --- | --- |
| **FROM (Country)** | **TO (Country)** | **Contact details** | **Website for information** |
| CZ | SI | Uroš Kline, erasmus@um.si, +38622355342 | http://www.um.si/en/international/erasmus/Pages/Student\_dormitory.aspx |
| SI | CZ | Radka Vičarová, vicarova@czs.muni.cz, +420 549 49 7942 | http://ois.muni.cz/incoming-students-housing |

1. Other

|  |  |  |  |
| --- | --- | --- | --- |
| **FROM (Country)** | **TO (Country)** | **Contact details** | **Website for information** |
| CZ | SI |  | General info for exchange students:  http://www.fvv.uni-mb.si/en/international-cooperation.aspx  Information for students with disabilities: |
| SI | CZ |  | General info for exchange students:  http://ois.muni.cz/incoming-erasmus-general-info  Information for students with disabilities:  http://www.teiresias.muni.cz/?lang=en |

**Signatures of the legal representatives of both institutions:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institution:  University of Maribor  Name and function of the official representative:  Prof. Danijel Rebolj, Rector | | Name of Institution:  Masaryk University  Name and function of the official representative:  Lucie Durcová | |
| Signature: |  | Signature: |  |
| Date: |  | Date: | 30.1.2014 |
| Stamp: |  | Stamp: | podpis |