



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution and Erasmus code                              | Erasmus code | Contact details  | Website<br>(eg. of the course catalogue)  |
|---|--------------|--|---|
| University of Maribor<br><br>Faculty of Criminal Justice and Security | SI MARIBOR01 | <b>Institutional Coordinator:</b><br>Mladen Kraljić<br>Tel: +3862 2355347<br><a href="mailto:mladen.kraljic@um.si">mladen.kraljic@um.si</a><br><br>Aleš Bučar Ručman, Ph.D.<br>Vice Dean for International Cooperation & Erasmus Coordinator<br>Phone: +386 1 3008 310<br><a href="mailto:ales.bucar@fvv.uni-mb.si">ales.bucar@fvv.uni-mb.si</a> | <u>main website:</u><br><a href="https://www.fvv.um.si/en/">https://www.fvv.um.si/en/</a><br><br><u>international website:</u><br><a href="https://www.fvv.um.si/en/international-cooperation.aspx">https://www.fvv.um.si/en/international-cooperation.aspx</a> |
| Teesside University   |              | Mrs Heidi Cummins, International Development, Teesside University,   | Main website: <a href="http://www.tees.ac.uk">www.tees.ac.uk</a><br>International pages:  |



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|--|---------------|--|--|
|  | UK Middles 01 | Middlesbrough TS1 3BA, United Kingdom<br>Tel 0044 1642 218121<br>Email: <a href="mailto:international.office@tees.ac.uk">international.office@tees.ac.uk</a> | <a href="http://www.tees.ac.uk/sections/international/">www.tees.ac.uk/sections/international/</a> |
|--|---------------|--|--|

## B. Mobility numbers<sup>2</sup> per academic year

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

| FROM         | TO          | Subject area code *<br>[ISCED] | Subject area name *   | Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] | Number of student mobility periods |                               |                                   |              |
|--------------|-------------|--------------------------------|-----------------------|--|------------------------------------|-------------------------------|-----------------------------------|--------------|
|              |             |                                |                       |  | Student Mobility for Studies       |                               | Student Mobility for Traineeships |              |
|              |             |                                |                       |  | Num students                       | Total months<br>(per student) | Num students                      | Total months |
| MARIBOR01    | UKMIDDLES01 | 86, 380                        | Security services Law | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 2                                  | 6                             | N/A                               | N/A          |
| UK MIDDLES01 | MARIBOR01   | 86, 380                        | Security services Law | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 2                                  | 6                             | N/A                               | N/A          |

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



| FROM         | TO           | Subject area code *<br>[ISC ED] | Subject area name *      | Number of staff mobility periods  |                               |
|--------------|--------------|---------------------------------|--------------------------|---|-------------------------------|
|              |              |                                 |                          | Staff Mobility for Teaching<br>[total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| MARIBOR01    | UK MIDDLES01 | 86, 380                         | Security services<br>Law | 5 days (1 Staff)  | N/A                           |
| UK MIDDLES01 | MARIBOR01    | 86, 380                         | Security services<br>Law | 5 days (1 Staff)  | N/A                           |

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>3</sup>          |  |
|---|---------------------------|---------------------------|---|--|
|   |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| MARIBOR01                               | EN                        | -                         | B1  | B2   |
| UK Middles 01                           | English                   |                           | B2  | B2   |

For more details on the language of instruction recommendations, see the course catalogue of each institution

**UK Middles 01 please refer to the course entries on our website. Each programme will list the individual modules included. <http://www.tees.ac.uk>**

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Additional requirements.

**SI MARIBOR01:** For admission to the University of Maribor in the framework of the Erasmus programme students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month]  | Spring term*<br>[month]   |
|---|--|---|
| SI MARIBOR01                            | July 1 – students from EU<br>June 1 - students from non - EU countries | December 1– students from EU<br>November 1 – students from non - EU countries |
| UK Middles 01                           | End of May   | End of November   |

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



## **F. Information**

### **1. Grading systems of the institutions**

#### **Grading System – Teesside University**

##### **PASS / FAIL (UNDERGRADUATE)**

- A** A mark of 70 - 100 calculates grade A
- B** A mark of 60 - 69 calculates grade B
- C** A mark of 50 - 59 calculates grade C
- D** A mark of 40 - 49 calculates grade D
- E** A mark of 35 - 39 calculates grade E
- F** A mark of 0 - 34 calculates grade F

**UK Middles01 operate on the UK modular system where 2 credits = 1 ECTS**

##### **SI MARIBOR01:**

| <b>Slovenia Marks</b> | <b>Approximate Equivalent</b> | <b>ECTS Grading Scale</b> |
|-----------------------|-------------------------------|---------------------------|
| 10                    | excellent                     | A                         |
| 9                     | very good                     | B                         |
| 8                     | good                          | C                         |
| 7                     | satisfactory                  | D                         |
| 6                     | sufficient                    | E                         |
| 5-1                   | fail                          | F / FX                    |

<http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:



| Institution<br>[Erasmus code] | Contact details<br>(email, phone)   | Website for information   |
|-------------------------------|---|---|
| SI MARIBOR01                  | <a href="mailto:erasmus@um.si">erasmus@um.si</a>  | <a href="http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx">http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx</a> |
| UK Middles 01                 | Sharon Farrell,<br>International UKBA Officer<br><a href="mailto:International.Compliance@tees.ac.uk">International.Compliance@tees.ac.uk</a> | <a href="http://www.tees.ac.uk/sections/international/immigration.cfm">http://www.tees.ac.uk/sections/international/immigration.cfm</a>                                     |

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                  | Website for information   |
|-------------------------------|--|---|
| SI MARIBOR01                  | <a href="mailto:erasmus@um.si">erasmus@um.si</a>                   | <a href="http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx">http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx</a> |
| UK Middles 01                 | <a href="mailto:studenthelp@tees.ac.uk">studenthelp@tees.ac.uk</a> | <a href="http://www.tees.ac.uk/sections/international/orientation_advice.cfm">http://www.tees.ac.uk/sections/international/orientation_advice.cfm</a>             |

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| SI MARIBOR01                  | <a href="mailto:erasmus@um.si">erasmus@um.si</a>   | <a href="http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx">http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx</a> |
| UK Middles 01                 | Student Services<br><a href="mailto:accommodation@tees.ac.uk">accommodation@tees.ac.uk</a> | <a href="http://www.tees.ac.uk/sections/international/accommodation.cfm">www.tees.ac.uk/sections/international/accommodation.cfm</a>                        |






## TEESSIDE UNIVERSITY ACADEMIC COORDINATORS CONTACT DETAILS

|  |  |
|--|--|
| <p><b>Department of International Development</b></p> <p>Foster Building<br/>Middlesbrough<br/>TS1 3BA</p> <p>T: <b>0044 1642 384276</b><br/>F: 0044 1642 738488</p> | <p>George Hunt<br/>International Recruitment Manager<br/><a href="mailto:George.hunt@tees.ac.uk">George.hunt@tees.ac.uk</a></p> <p>Heidi Cummins<br/>Centre Manager/Erasmus Co-ordinator<br/><a href="mailto:h.cummins@tees.ac.uk">h.cummins@tees.ac.uk</a></p> <p>Angela Faulkner<br/>Centre Administrator<br/><a href="mailto:a.faulkner@tees.ac.uk">a.faulkner@tees.ac.uk</a></p> |
| <p><b>School of Social Science, Business &amp; Law</b></p> <p>CL1.19, Clarendon Building,<br/>Middlesbrough, TS1 3BA</p> <p>T : <b>0044 1642 342383</b></p>          | <p>Azrini Wahidin<br/>Associate Dean (Research &amp; Innovation)<br/><a href="mailto:A.Wahidin@tees.ac.uk">A.Wahidin@tees.ac.uk</a></p> <p>Mike McGuinness<br/>Senior Lecturer in Sport &amp; Exercise (Sport Studies)<br/><a href="mailto:Mike.McGuinness@tees.ac.uk">Mike.McGuinness@tees.ac.uk</a></p>  |



### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function  | Date         | Signature <sup>4</sup>   |
|-------------------------------|---|--------------|--|
| SI MARIBOR01                  | University of Maribor:<br>prof. dr. Igor Tičar,<br>rector | 24. 02. 2017 | <br> |
| UK Middles 01                 | Dr. David Bell<br>Pro Vice Chancellor<br>International    | 20.02.2017   |   |

<sup>4</sup> Scanned signatures are accepted