

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Örebro University	S OREBRO01	International Office: Karin Stenman International Coordinator Responsible for incoming and outgoing students Örebro University SE-701 82 Örebro, Sweden E-mail karin.stenman@oru.se Phone direct: +46 19 30 38 32	https://www.oru.se/english/study/exchange-students/ https://www.oru.se/english/study/exchange-students/courses/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Örebro University	S OREBRO01	Anna Meehan, Head of Unit of Criminology Email: anna.meehan@oru.se Phone direct: +46 19 30 39 89,	https://www.oru.se/english/schools/law-psychology-and-social-work/
University of Maribor Faculty of Criminal Justice and Security	SI MARIBOR01	Institutional Coordinator: Mladen Kraljić Tel: +3862 2355347 mladen.kraljic@um.si Aleš Bučar Ručman, Ph.D. Vice Dean for International Cooperation & Erasmus Coordinator Phone: +386 1 3008 310 ales.bucar@fvv.uni-mb.si	main website: https://www.fvv.um.si/en/ international website: https://www.fvv.um.si/en/international-cooperation.aspx

B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
S OREBRO01	SI MARIBOR01	0429	Criminology	1 st	4*5=20	-
SI MARIBOR01	S OREBRO01	0429	Criminology	1 st	4*5=20	-

FROM	TO	Subject area	Subject area name	Number of staff mobility periods
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³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	<i>code</i> * [ISCED]	*	Staff Mobility for Teaching <i>[Average duration *]</i>	<i>Staff Mobility for Training</i> *
S OREBRO01	SI MARIBOR01	0429	Criminology	2X5 days	-
					-
SI MARIBOR01	S OREBRO01	0429	Criminology	2X5 days	-
					-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
S OREBRO01		English		B2	C1
SI MARIBOR01		English		B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Staff: Incoming staff must be individually accepted. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of Faculty of Law.

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Sending institution must inform in advance in case it plan to send a student with special needs.

SI MARIBOR01: For admission to the University of Maribor in the framework of the Erasmus programme students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]		Autumn term* [month]	Spring term* [month]
S OREBRO01	Nomination of students (We will send the link to our online nomination form approx. 1 month before the nomination deadline)	10 April	10 October
S OREBRO01	Application deadline for students	15 April	15 October
SI MARIBOR01	Application deadline for students	July 1 - students from EU June 1 - students from non-EU countries	December 1- students from EU November 1 - students from non-EU countries

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within **5** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of this agreement or changes in the data set above can be amended if communicated before **1 September** the preceding academic year, the termination or the changes will take effect the following academic year. In the event of termination, both institutions undertake to ensure that all students accepted for, or already undertaking, an exchange will be able to complete that exchange.

In addition to the text in the agreement regarding amendments of mobility numbers, it is to prefer if both partners inform each other preferably by **1 September** the preceding academic year about changes of mobility numbers, however at the very latest by January the preceding academic year.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

SOREBRO01

The normal course load that corresponds to full-time studies at Örebro University is 30 ECTS credits per semester and 60 ECTS credits for the academic year.

<https://www.oru.se/english/study/exchange-students/courses/>

All exchange students will get the regular Swedish grades and in addition also grades according to the ECTS grading scale:

A-excellent

B-very good

C-good

D-satisfactory

E-sufficient

F-Fail

SI MARIBOR01

Slovenia Marks	Approximate Equivalent	ECTS Grading Scale
10	excellent	A
9	very good	B
8	good	C
7	satisfactory	D
6	sufficient	E
5-1	fail	F / FX

<http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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S OREBRO01	exchange@oru.se +46 19 30 30 00	https://www.oru.se/english/study/exchange-students/application-and-admission/
SI MARIBOR01	International relations office Tel: +386 22355342 erasmus@um.si	http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
S OREBRO01	exchange@oru.se +46 19 30 30 00	https://www.oru.se/english/study/exchange-students/practical-information/
SI MARIBOR01	International relations office Tel: +386 22355342 erasmus@um.si	http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx

4. Housing


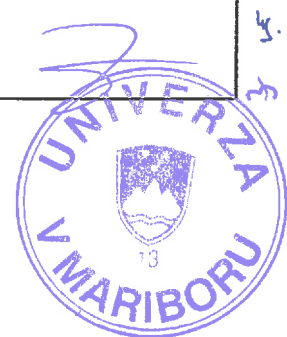
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
S OREBRO01	Email: inresande@oru.se +46 19 30 30 00	https://www.oru.se/english/about-us/housing-office/exchange-students/

SI MARIBOR01	International relations office Tel: +386 22355342 erasmus@um.si	http://www.um.si/en/international/erasmus/Pages/Accommodation.aspx
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
S OREBRO01	Ulrika Kvist Institutional Erasmus Coordinator International Office, Örebro University	22/01/18	 ÖREBRO UNIVERSITY INTERNATIONAL OFFICE Ulrika Kvist International Coordinator
SI MARIBOR01	Prof. dr. Žan Jan Oplotnik, vice-rector, University of Maribor	25 -01- 2018	 UNIVERZA V MARIBORU

⁵ Scanned signatures are accepted