



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF CYPRUS DEPARTMENT OF LAW	CY.NICOSIA01	Erasmus Institutional Coordinator: Dr.Gregory.Makrides, Director Research and International Relations Service Tel. +35722894287 E-mail: makrides.g@ucy.ac.cy	www.ucy.ac.cy
		Name of Academic Coordinator: Department of Law Aris Constantinides Tel: 00357 22 892924, Fax: 0035722894438 E-Mail: ariscons@ucy.ac.cy Associate Professor Synodinou Tatiana Tel: +357 22892995 Email: synodint@ucy.ac.cy	
UNIVERSITY OF MARIBOR FACULTY OF CRIMINAL JUSTICE AND SECURITY	SI.MARIBOR01	Mladen Kraljić Head of International Relations Office erasmus@um.si	http://www.um.si/en/International/erasmus/Pages/Faculties-information.aspx
		Eva Skruba Erasmus Incoming Coordinator	



		eva.skruba@um.si	
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
CY NICOSIA01	SI MARIBOR01	042	Law	1st	2 (10)	
SI MARIBOR01	CY NICOSIA01	042	Law	1st	2 (10)	

*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration*]	
CY NICOSIA01	SI MARIBOR01	042	Law	1 staff member (minimum 8 hours)	
SI MARIBOR01	CY NICOSIA01	042	Law	1 staff member (minimum 8 hours)	

E. Calendar


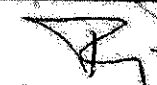
4. Termination of the agreement

In the event of unilateral termination of the current agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of the current year will only take effect as of 1 September of next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



C-F. SEE ANNEX

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
CY-NICOSIA01	Dr Gregory Makrides, Director, Research and International Relations Service	23.06.2014	
SI-MARIBOR01	prof. dr. Danijel Rebolj, rector	1-8. 06. 2014	





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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX I: CY NICOSIA 01: UNIVERSITY OF CYPRUS

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CY NICOSIA01		Greek (majority of courses)	English (some courses)	B1 English language or B1 Greek language	B2 English language

For more details on the language of instruction recommendations, see the course catalogue.

D. Additional requirements

CY NICOSIA01 has the infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CY NICOSIA01	15 May for nomination	15 October for nomination



	15 June for application	15 November for application
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2. CY NICOSIA01: University of Cyprus as the receiving institution will send its decision within 6 weeks.
3. CY NICOSIA01: A Transcript of Records will be issued by the University of Cyprus no later than 5 weeks after the assessment period has finished at the receiving HEI.

F. Information

1. Grading system

CY NICOSIA01

At the University of Cyprus the grading system for each unit module is numeric from 0 to 10 rounded to the nearest half unit and a GPA of 5 is the passing grade.

- Excellent (Άριστα): 8.5-10
- Very Good (Λίαν Καλώς): 6.5-8.49
- Good (Καλώς): 5.0-6.49

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	Emma Zeniou, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy Tel.: +35722894281	http://ucy.ac.cy/en/itp-erasmus/erasmus-studies/incoming-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information



CY NICOSIA01	Emma Zeniou, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy Tel.: +35722894281	http://ucy.ac.cy/en/tp-erasmus/erasmus-studies/incoming-students
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
CY NICOSIA01	Emma Zeniou, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy Tel.: +35722894281 Lambrou Christina, University Officer in charge, Housing Office E-mail: housing@ucy.ac.cy Tel.: +35722894031	http://ucy.ac.cy/en/tp-erasmus-studies/incoming-students http://ucy.ac.cy/en/web/organizational-structure/welfare-sector-2/housing-office

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

Erasmus students must take the majority of their courses from the department with which the exchange agreement exists. Only 1-2 courses selection from other departments is allowed.

Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

30 ECTS per semester



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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX II: SI MARIBOR01

C. Recommended language skills:

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level*	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SI MARIBOR01	-	EN	-	B1	B2

*For more details on the language of instruction recommendations, see the course catalogue.

D. Additional requirements

For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students.aspx>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]



SI MARIBOR01	July 1 – students from EU June 1 - students from non - EU countries	December 1- students from EU November 1 – students from non - EU countries
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- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

F. Information

1. Grading system

The ECTS users' guide of University of Maribor is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Mladen Kraljić erasmus@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Mladen Kraljić erasmus@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Mladen Kraljic erasmus@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

NO

Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

NO